

EQ Weekly Update—Special Update

Student Teacher Stipend Program “Goes LIVE” July 1, 2026!

Beginning today, July 1st, institutions of higher education (IHEs) and local education agencies (LEAs) can access the Student Teacher Stipend Program (STSP) Online Application Portal at: [Grant Funded Programs](#).

Thank you to all of you who were present at the webinars, watched recorded webinars, and attended one of the regional learning sessions where much information was shared with the field. Of note, the training site previously accessed is no longer available, and the system that goes live today is updated to reflect input and feedback received from the field.

Today’s message includes

- **Reminder about Processes for IHEs**
- **Reminder about Processes for LEAs**
- **Information about Logging In**

Though the online application portal is open and ready for use, please follow the processes for submitting student teachers into the Grant Management System (GMS).

Reminder about Processes for IHEs

Credential program staff may begin uploading student teachers into the system and saving as **draft**.

Once the following criteria are realized, IHEs may **submit** the student teachers to their LEA partners.

Confirm that student teachers have:

- provided evidence of a successful professional fitness review such as the number of a document (Certificate of Clearance, etc.) awarded by the Commission;
- begun their clinical practice coursework, and
- begun their student teaching at the county office of education, district, or charter school.

Additionally in the system, IHEs will confirm that student teachers **are not**:

- enrolled in a California grant-funded teacher residency program, and
- working as a full-time teacher of record earning a salary on an intern credential, short-term staff permit, provisional intern permit, or any other credential or permit or any other Commission document that allows a student teacher to be a full-time teacher of record during their student teaching.

Reminder about Processes for LEAs

LEA staff may begin the application process by completing the Yearly Application as directed in the system and/or wait until they receive an email notification from the GMS that student teachers have been submitted by their partner IHE(s). In either case, LEAs must complete a Yearly Application prior to submitting candidates to the Commission.

Once the following criteria are realized, LEAs may submit the student teachers to the Commission for review and to start the grant funding process.

Confirm that student teachers:

- have begun clinical practice in the LEA,
- are NOT enrolled in a California grant-funded teacher residency program, and
- are NOT working as a full-time teacher of record earning a salary on an intern credential, short-term staff permit, provisional intern permit, or any other credential or permit or any other Commission document that allows a student teacher to be a full-time teacher of record during their student teaching.


As a reminder, all monthly submissions from the LEA must be submitted to the Commission before the last day of each month as **one monthly batch**. If there are several users at one LEA, it is important that “approved” student teachers are **saved as a draft** until all student teachers for the month are ready to submit to the Commission. LEAs may make their monthly submission at any point between the first and last day of the month.

Information about Logging In


At the bottom of the Student Teacher Stipend Program Online Application Portal, one will see to click on “Begin IHE Student Teacher Submission” or “Begin LEA Application Submission.” From this click, the user will be taken to: <https://grantees.ctc.ca.gov/> and this screen will show up:

Grants Management System - Grantees Login


Please login by selecting the appropriate authentication service listed below.

 Microsoft

Select Microsoft if your organization uses Outlook for email purposes (with Microsoft 365), or have a Microsoft account for your work email address.

 Google

Select Google if your organization uses Google Workspace (formerly G-Suite), or have a Google account for your work email address.

 **Need more help?**

If you are unsure which Authentication provider to use, contact your organizations IT Administrator for assistance.

Once here, the user will sign in using their name and IHE/LEA email. At this time, one will have instant access as they have been pre-seeded as a primary point of contact (LEA) or is otherwise known to the Commission in the Educator Credentialing System (ECS). If the user is not known, they may request access via the system, a message requesting access will be sent to Commission staff, and Commission staff will approve access.

If the user attempts to login to the system and receives a “Need Admin Approval” message, please send this pre-drafted email using this link <https://grantees.ctc.ca.gov/> in the communication to the organization’s IT Department to request access.

Email to IT Department (if needed):

Subject: Help Accessing Site

Dear [Name],

I am trying to log in to the new Student Teacher Stipend Program Grant Management System with the Commission on Teacher Credentialing (<https://grantees.ctc.ca.gov/>) and need administrative approval. The Commission says: in Azure EntraID, look for “CTC GMS Grantee Portal” in the Enterprise Applications area of your tenant. You may be required to grant consent on your organization’s behalf to allow your users to access the application. The only API permissions the Commission asks for are Microsoft.Graph - User.Read, to get basic profile information such as Given Name, Surname, and Email Address.

Thank you for your assistance!

[Name]

There will be an IHE/LEA GMS User Guide and both an IHE Quick Card and LEA Quick Card for at-a-glance GMS directions.

As always, we ask the field to visit [Student Teacher Stipend Program | Commission](#) for more information, and to contact us at STSP@ctc.ca.gov with questions. Please allow for some time for Commission staff to respond to your questions as we predict this will be a busy time.

Finally, we thank you for joining in this incredible opportunity to welcome California’s student teachers.