



Commission On Teacher Credentialing
Classified School Employee Teacher Credentialing Program
Grant Program Budget Modification Form

DUE DATE-DECEMBER 15, 2025

Name of LEA Grantee:

Grant #:

Date Revision Submitted:

Directions: Complete and submit the following to form to propose a programmatic budget change to the Classified School Employee Teacher Credentialing Program. Submit the completed document to ClassifiedGrants@ctc.ca.gov.

Please note: This is a one time opportunity for existing grantees to add a budget category to their original grant application. The updated budget categories will be in effect starting the 2025-26 fiscal year. Approved programmatic changes will not apply retroactively to previous year(s) of funding.

Revised Program Rationale Narrative: Complete the following table to show the proposed changes to add or remove a budget category for the LEA's program. Include the previous amount of funds allocated per participant and the revised amount of funds requested.

Program Component	Previous Amount	Revised Amount Requested
Participant recruitment activities		
Collaboration with IHEs		
Release time		
IHE tuition, fees, books		
Examinations and credential fees		
Living stipends for participants		
Other support services for participants		
Program administration (10% cap on grant funds)		You may not add funding to this category if you did not have it prior and you may not increase the funding amount requested here. Only reducing your amount from the original request is allowed.
Total per Participant (may not exceed \$4,800)		

Rationale for Program Change: Complete this section to describe the rationale for any proposed changes to add or remove a budget category from the LEA's program.

Date Revision Approved (for Commission use only):