Commission On Teacher Credentialing
Classified School Employee Teacher Credentialing Program
Adding New LEA Partners

DUE DECEMBER 15, 2026

Name of LEA Grantee:
Grant #:
Grant Round:
Date Revised:
Date Approved (*CTC Staff*):

Directions: Complete and submit the following form to authorize new LEA(s) on your grant partner list. Appendix E must be filled out and signed by each new LEA partner. Submit the completed form to ClassifiedGrants@ctc.ca.gov.

Section I – LEA Partner

In the table below, identify key staff to be involved in the Classified Grant planning and implementation processes, including the position title, roles, and responsibilities from both the LEA grantee and the partner LEA.

LEA Name	Contact at Partner LEA- Name and Title	Contact at Partner LEA Email	Role and Responsibilities

Section II –Rationale for Additional LEA Partner(s)

New LEA Partner	Rationale

Please note: Participants at LEA partners approved through this process can be supported with Classified grant funds starting the 2026-27 fiscal year.

Appendix E
LEA Partnership Agreements
Classified School Employee Teacher Credentialing Program

Administrative Approval from the Superintendent or Authorized Administrator of the applicant local education agency (LEA).

By signing below, ***I affirm that articulation agreements are in effect*** *and will be provided as outlined in* ***#4 in Section II*** *of this application.*

Name of Signatory:	
Title of Signatory:	
LEA Signatory Represents:	
Signature: *Electronic signatures are acceptable*	
Date:	

Administrative Approval from an Authorized Administrator of the Applicant's LEA Partner(s)

It is expected that ALL LEA partners will sign these agreements.

By signing below, ***I affirm that articulation agreements*** *are in effect as outlined in* ***#4 in Section II*** *of this application.*

Name of Signatory:	
Title of Signatory:	
IHE/LEA Signatory Represents:	
Signature: *Electronic signatures are acceptable*	
Date:	