



VERIFICATION OF COMPLETION FORM (41-CDP2)

Child Development Permits – Site Supervisor or Program Director ONLY

This form is to be completed by a California community college or four-year college/university approved by the Commission to verify completion of requirements for Child Development Site Supervisor or Program Director Permits. This form must be submitted to the CTC with the application form (41-4), appropriate fees, and supporting materials. Each application submitted must have a copy of this form included in the application packet.

Approved College or University _____

Name of Applicant _____
First Middle Last

Social Security Number _____ Completion Date of All Permit Requirements _____

Type of Permit:

Site Supervisor	Associate or higher degree or 60 semester hours (<i>copy of degree or transcripts required</i>) and 24 ECE/CD semester units (including core areas) and 16 semester units in general education (including required areas) and 6 semester units in ECE/CD administration and supervision and 2 semester units in adult supervision and 350 days of ECE/CD experience (including 100 days supervising adults)
	Bachelor's or higher degree (<i>copy of degree or transcripts required</i>) and 12 ECE/CD semester units and 3 semester units of ECE/CD supervised field experience
	Valid California Administrative Services, Multiple Subject or Single Subject in Home Economics Credential (<i>copy of credential is optional</i>) and 12 ECE/CD semester units and 3 semester units of ECE/CD supervised field experience
Program Director	Bachelor's or higher degree (<i>copy of degree or transcripts required</i>) and 24 ECE/CD semester units (including core areas) and 16 semester units in general education (including required areas) and 6 semester units in ECE/CD administration and supervision and 2 semester units in adult supervision and One year of site supervisor experience
	Valid California Administrative Services Credential (<i>copy of credential is optional</i>) and 12 ECE/CD semester units and 3 semester units of ECE/CD supervised field experience
	Valid California Multiple Subject or Single Subject Credential in Home Economics (<i>copy of credential is optional</i>) and 12 ECE/CD semester units and 3 semester units of ECE/CD supervised field experience and 6 semester units in ECE/CD administration and supervision
	Masters or higher degree in ECE/CD (<i>copy of degree or transcripts required</i>)

The School Age Emphasis requirement was completed for the type of permit noted above

As the authorized representative of a California community college or four-year college/university approved by the Commission to verify completion of requirements for Child Development Teaching Permits, I have reviewed the applicant's application and preparation, and certify that the applicant has completed the requirements for the Child Development Permit noted above.

Signature _____ Date _____

Name (Please Print) _____ Title _____

Contact Phone Number _____ Email Address _____